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# Loyalsock Township School District

K-12 Guidance Plan as required by Title 22 Chapter 339

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## **Guidance Services Mission Statement**

In alignment with the mission of the Loyalsock Township School District counseling and career services department to provide comprehensive and developmental counseling program services addressing the academic, career, personal, and social needs of every student, we are dedicated to fostering equity and inclusivity. Our counselors actively work in partnership with our schools, families, and the community to ensure that equity remains at the forefront of our efforts. Through common ground practices and collaborative initiatives, we strive to dismantle barriers to success and promote equitable opportunities for all students to thrive academically, pursue fulfilling careers, and develop personally and socially. By fostering an environment of respect, understanding, and support, we empower every student to reach their fullest potential, regardless of background or circumstance.

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### **School Counselor Roles and Caseloads:**

Jennifer K. Cooley, Elementary Counselor (Grades PreK – 5), 365 students

Allison L. Morehart, Elementary Counselor (Grades PreK – 5), 365 students

Kathryn S. Preisch, Middle School Counselor (Grades 6 – 8), 370 students

Nicole D. Rippey, High School Counselor (Grades 9 – 12), 221 students  
Nicole M. Turi, High School Counselor (Grades 9 – 12), 221 students

Victoria V. Campman, Career Counselor (Grades PreK – 12), 1,542 students

Kendall M. Sauers, Trauma Counselor (Grades PreK – 12) 26 maximum

## **2. CTE Programs offered to students**

LTHS partners with the **Lycoming County Career and Technology Center** as well as **Career and Technical Education at Williamsport High School** for career and technical coursework offered to students in multiple concentrations:

### **Lycoming County Career and Technology Center:**

**Automotive Technology:** Are you interested in cars and want to repair high tech vehicles? Learn about performance, computer electronics, engine diagnosis and repair. Earn Automotive Service Excellence (ASE) Certification and PA State Inspection.

**Computer Systems Technology:** Become part of the team of experts who repair or maintain computers and networks. Prepare for a career in computer science – this program is an excellent foundation for post-secondary education. Prepare for Net Plus Certification and CompTIA A+ Certification.

**Construction Technology:** Do you enjoy working with your hands, building, operating power tools, working with electricity, connecting piping systems? Earn the National Center for Construction Education & Research (NCCER) Certification.

**Criminal Justice (Law Enforcement):** Are you interested in becoming a police officer, corrections officer, security officer, detective, or private security person? The combination of our program and post-secondary education is designed to prepare you for a rewarding career in private security, law enforcement, and criminal justice.

**Culinary Arts:** Do you like to be in the kitchen and enjoy cooking? Maybe you would like to own a restaurant, host a cooking show, or become a chef. You will learn proper use of kitchen utensils and equipment, food sanitation and storage, table settings, and food preparation. Earn the ServSafe Certification (a necessary requirement to enter the food service industry).

**Early Childhood Education:** Are you interested in teaching or childcare services? This course provides a solid base for students planning to enter the fields of Occupational Child Care, Para educator, or Elementary Education. Become Child Development Associate CDA Test Ready!

**Health Careers:** As the world of medicine and science changes and grows virtually every day, the number of jobs in the health field grows as well. Are you interested in nursing and learning about the behind-the-scenes work that happens in a hospital setting? Would you like to learn about human anatomy and acquire skills for lab and technical

employment? If you answered yes to these questions, this is the program for you! Opportunities to receive a Nurse Aide Certification and/or Medical Assistant Certification.

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### Career and Technical Education at Williamsport High School

**Biotechnology: Level 1:** This course is the first of three in the Biotechnology Career and Technology Education program. The course focuses on the application of the biological sciences such as cell biology, microbiology, biochemistry, and genetics in preparation of new and enhanced medical, agricultural, environmental, and industrial products including the commercial exploitation of microbes, plants and animals. Students in this course will experience the procedures, methods, and equipment common to most biotechnology laboratories. Students will use state of the art equipment to learn the principles of scientific investigation as applied to medicine, forensics, agriculture, genetic engineering and environmental health. This program prepares students for a wide range of science-based occupations including biochemist, biomedical engineering, epidemiologist, food scientist, forensic scientist, geneticist, medical laboratory scientist, microbiologist, pharmacist, and veterinarian along with numerous healthcare related careers. Topics covered at this introductory level include an overview of the biotechnology industry, laboratory safety, basic biology & chemistry laboratory skills, microbiology & cell cultures, and epidemiology.

**Level 2** This course is the second of three in the Biotechnology Career and Technology Education program. Students in this course will continue to refine their biotechnology laboratory skills and utilize the protocols learned in the previous course to complete more advanced experimental studies. Topics covered in this course include a study of DNA structure & analysis via gel electrophoresis and plasmid mapping, bacterial transformation & plasmid purification, polymerase chain reaction (PCR) and forensic science. Additionally, students will begin to explore and debate the ethical implications of biotechnology in the 21st century.

**Level 3** This course is the third of three in the Biotechnology Career and Technology Education program. Students in this course will apply their biotechnology laboratory skills and utilize the protocols learned in the previous courses to complete more advanced experiments in preparation for their NOCTI exam. Topics covered in this course include a study of protein structure & analysis, OSHA certification, immunology, plant biotechnology and a senior project involving hydroponics and aquaponics.

Pathways: Laboratory Assistant, Radiologist, Pharmacy Technician, Pharmacist, Physician.

**Commercial Art: Level 1** Emphasis will be placed on learning the elements and principles of design, lettering, basic drawing skills, color, perspective, typography and creativity. Students will be introduced to the basic components of Adobe's graphic design software.

**Level 2** Design skills are used in the areas of advertising and design, illustration, page layout, computer graphics and digital photography. Students will continue to enhance drawing skills and be introduced to various drawing mediums.

**Level 3/PCT Now Art 145** In addition to continuing the study of design and enhancing learned skills, students will study digital photography, color separation, digital file preparation and output, and portfolio preparation. Students will learn intermediate and advanced components of Adobe's graphic design software. Students will take the PA NOCTI Exam, 6932, at the end of their senior year where they may earn state certification that qualifies for college credit at participating Pennsylvania colleges. Students may further have opportunities to participate in job shadowing experiences and the school co-op program. Qualifying students may also earn college credit for the Pennsylvania College of Technology's ART 145: History of Graphic Design course. This course studies the history of graphic design and of the

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ways in which the past will help students better understand current and future design applications. Emphasis on research of different design movements, such as the Victorian and Art Nouveau Graphics, Postmodern Design, the Arts and Craft Movement, and the computer graphics revolution.

**Engineering and Robotics: Level 1** This course is the first of three double-period courses required for the completion of the CTE Engineering and Robotics program. This course will introduce students to a broad range of engineering technology topics such as magnetism, AC and DC circuit analysis, hydraulics, pneumatics, mechanical drive systems, ladder logic, soldering, and robotics. The fundamental skills and knowledge required in many types of careers in the electronics/electrical engineering technology fields will be discussed, including the technologies utilized in industry. Emphasis on the importance of ethical behavior and responsible attitude in the workplace is also a component of the course. A strong background in math, science, and technical writing will increase the student's success.

**Level 2** This course is the second of three-double period courses required for the completion of the CTE Engineering and Robotics program. This course begins where Level 1 ends. Students will delve deeper into AC and DC circuit analysis, computer circuit simulation, robotics, capacitance, inductance, DC and AC motors, pneumatics, hydraulics, motor control, PLC programming, mechanical drives, and digital electronics.

**Level 3** This is the final double-period course required for the completion of the CTE Engineering and Robotics program. In this course, students will learn more process control, the integration of different systems, drafting skills, and project organization. Students will also work together to design and create projects that incorporate many of the skills learned throughout the 3 levels of Engineering and Robotics.

Pathways: Robotics, Different Engineering Disciplines, Electrical, Mechanical, etc.

**Precision Machining: Level 1** The first of three levels, designed to prepare students for a variety of careers in manufacturing or engineering by learning how to operate and program metalworking machines to produce complex, highly detailed parts. The following are examples of fields students might choose to pursue following program completion: manufacturing/production, machinery maintenance & repair, production/manufacturing/process engineering, machinist/tool & die maker, prototype development, machine design, CNC programmer, etc. Many of the skills students learn in this program can be applied in a wide variety of career areas, an added bonus in tough economic times. Students will learn to operate various lathes, mills, drills, saws and grinders to produce accurate parts according to blueprint dimensions. Students will also gain exposure to CNC machining and other metalworking processes (on a limited basis) such as welding, forging and foundry operations. Students will constantly utilize reference materials and formulas to solve practical problems in the shop. Students will apply a variety of complex, precise tools to measure parts down to one ten-thousandth of an inch! Program completion will require students to make certain parts to specifications developed by the National Institute of Metalworking Skills (NIMS), as well as to take proctored online exams through NIMS. These are nationally recognized, industrial credentials, earned while in high school.

**Level 2** Level 2 will focus on more advanced operation of machine tools toward the completion of NIMS credentials. Students will use CAD-CAM software (Solidworks, AutoCAD, & Fusion 360) and gain more experience with CNC machine tools. At this level students will be comfortable with most of the machines in the shop and are encouraged to create complex projects, mechanisms, jigs and fixtures, etc.



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**Level 3** Level 3 will focus on completing more NIMS credentials and when possible, preparing students for a particular field of interest, since the curriculum can be applied to so many different industries. Students showing a particular interest in a field of study will be encouraged to apply the curricular goals of the program toward applications common to that industry in preparation for employment. Our Advisory Committee has expressed a great deal of interest in recruiting qualified students for positions of local employment within the manufacturing industry. Opportunities for job shadowing, apprenticeships and earning college credit in exchange for NIMS credentials can be a reality for those who strive to achieve the most from this program.

Pathways: Machinist, Tool and Diemaker, Machine Operator, Machine Mechanic, Set-up Technician, Manufacturing Engineer, CNC Machinist.

**Welding Technology** Welding is an operation whereby two or more parts are united by means of heat or pressure or both. It is used on metals, thermoplastics and sometimes wood

Pathways: Welder, welder assistant, manufacturing, machinist, process engineering

339.31 Board Approved Guidance Plan

### 3. Guidance Plan Board/JOC approved date

March 5, 2025

339.32(1) Career and Technical Curricula

### 4. Career Guidance Services Curriculum to assist with career planning:

See Appendix A

 SF Activities CEW-CRS-ASCA M B Standards Alignment 2-22-2022

### 5. Monthly calendar or listing of Career Guidance Services organized by domain and grade level; Counseling & Career Services by Month & Domain:

(Green = Guidance Curriculum; Purple = Prevention, Intervention and Responsive Services;

Blue = Individual Student Planning; Maroon = System Support)

#### Donald E. Schick Elementary School

July	January
Academic: <ul style="list-style-type: none"> <li>▪ New Student Tours and Orientations</li> <li>▪ New Student Record File Reviews</li> </ul>	Academic: <ul style="list-style-type: none"> <li>▪ Child Study Team meetings/MDE/IEP/504/Agency Meetings</li> </ul>
Career:	Career: <ul style="list-style-type: none"> <li>▪ Students continue working on Smart Futures</li> </ul>

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<ul style="list-style-type: none"> <li>Coordinate Career Development Programming schedule for the year</li> </ul>	
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>School Counseling Department meeting</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>Guidance Lesson: Lancer Code Review</li> <li>Guidance Lesson: Bullying Prevention</li> <li>Individual counseling as needed</li> <li>IEP Support groups and counseling</li> <li>Student Support Lunch Bunches – (Banana Splits, Cool Cats, Memory Makers)</li> <li>School Counseling Department meeting</li> </ul>
<p>August</p>	<p>February</p>
<p>Academic:</p> <ul style="list-style-type: none"> <li>New Student &amp; Kindergarten Orientations</li> <li>New Student Record File Reviews</li> <li>504 plan development and team meetings</li> <li>Lancer Code School Wide Positive Behavioral Support Training</li> <li>Child Study, Agency and Parent Meetings</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>Child Study/MDE/IEP/504/Agency Meetings</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>Coordinate Career Development Programming schedule for the year</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>Students continue working on Smart Futures</li> <li>Guidance Lesson: Learning Styles, Multiple Intelligences, Career Inventory (3-5)</li> <li>Distribute Career Opportunities on Location application packets to administration, classroom teachers. Post electronic application for families</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>Lancer Code School Wide Positive Behavioral Support Training</li> <li>New Student Lunch Bunches</li> <li>Individualized counseling sessions: (Separation Anxiety, Transition)</li> <li>School Counseling Department meeting</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>Guidance Lessons: Bucket Filling and Acts of Kindness</li> <li>Guidance Lesson: Growth Mindset (PreK-2)</li> <li>Individual counseling as necessary</li> <li>IEP Support groups and Counseling</li> <li>Student Support Lunch Bunches – (Banana Splits, Cool Cats, Memory Makers)</li> <li>School Counseling Department meeting</li> </ul>

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September	March
<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Guidance Lesson: Introduction to Your School Counselor, Self-Esteem: Giving and Receiving Compliments</li> <li>▪ Guidance Lesson: Identification of Feelings and Coping Strategies</li> <li>▪ Child Study/MDE/IEP/504/Agency Meetings</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Parent/Teacher conferences</li> <li>▪ Child Study/MDE/IEP/504/Agency Meetings</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>▪ Finalize process and date for Elementary Career Expo with counseling team</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>▪ Students continue working on Smart Futures</li> <li>▪ C.O.O.L. Day (Career Opportunities on Location)</li> <li>▪ Guidance Lessons: Career Development</li> <li>▪ Maintain list of C.O.O.L. Day job shadow placements and add new career experts to database</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ Individual counseling as needed</li> <li>▪ New Student Lunch Bunches</li> <li>▪ School Counseling Department meeting</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ Individual counseling as needed</li> <li>▪ Student Support Lunch Bunches – (Banana Splits, Cool Cats, Memory Makers)</li> <li>▪ School Counseling Department meeting</li> </ul>
October	April
<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Child Study/MDE/IEP/504/Agency Meetings</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Guidance Lessons: PSSA Prep/Test Taking (3-5) &amp; Good Listening/Learning skills (K-2)</li> <li>▪ Assist with PSSA test administration/coordination</li> <li>▪ Child Study/MDE/IEP/504/Agency Meetings</li> </ul>
<p>Career:</p>	<p>Career:</p> <ul style="list-style-type: none"> <li>▪ Students continue working on Smart Futures</li> <li>▪ Assist with facilitation of Career Opportunities On Location – students in grades PreK-5 spend the day shadowing career professionals in the workplace</li> </ul>

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<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ Guidance Lessons: School Attendance</li> <li>▪ Guidance Lessons: Red Ribbon Week Drug Prevention</li> <li>▪ Facilitate Red Ribbon Mentor Program with High School S.A.D.D. club</li> <li>▪ Individual counseling as needed</li> <li>▪ Student Support Lunch Bunches –(Banana Splits, Cool Cats, Memory Makers)</li> <li>▪ School Counseling Department meeting</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ Individual counseling as needed</li> <li>▪ Student Support Lunch Bunches – (Banana Splits, Cool Cats, Memory Makers)</li> <li>▪ School Counseling Department meeting</li> </ul>
November	May
<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Child Study/MDE/IEP/504/Agency Meetings</li> <li>▪ Parent/Teacher conferences</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ 5th Grade Transition Activities to Middle School</li> <li>▪ Child Study/MDE/IEP/504/Agency Meetings</li> </ul>
<p>Career:</p>	<p>Career:</p> <ul style="list-style-type: none"> <li>▪ Students continue working on Smart Futures</li> <li>▪ Career Expo</li> <li>▪ Guidance Lessons: Complete Career Development / Smart Futures</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ Guidance Lesson: Safety</li> <li>▪ Guidance Lesson: Mindfulness and Gratitude</li> <li>▪ Student Support Lunch Bunches –(Banana Splits, Cool Cats, Memory Makers)</li> <li>▪ Individual counseling as needed</li> <li>▪ School Counseling Department meeting</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ Guidance Lesson: End of Year Reflection/Transition and Summer Safety Review</li> <li>▪ Individual counseling as needed</li> <li>▪ Kindergarten Screening</li> <li>▪ Student Support Lunch Bunches – (Banana Splits, Cool Cats, Memory Makers)</li> <li>▪ School Counseling Department meeting</li> </ul>
December	June
<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Child Study/MDE/IEP/504/Agency Meetings</li> <li>▪ Guidance Lesson: Diversity</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Cumulative Record File Reviews</li> <li>▪ Transfer 5th grade files to Middle School</li> <li>▪ Transition with Middle School Counselor</li> <li>▪ Child Study/MDE/IEP/504/Agency Meetings</li> <li>▪ Create class rosters/grouping</li> </ul>



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<p>Career:</p> <ul style="list-style-type: none"> <li>Guidance Lesson: Identifying Your Spark</li> <li>Guidance Lesson: Introduction to Smart Futures</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>Students complete Smart Futures grade level modules</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>Guidance Lesson: Healthy Conflict Resolution/DeBugging Strategies</li> <li>Individual Counseling as needed</li> <li>Student Support Lunch Bunches –(Banana Splits, Cool Cats, Memory Makers)</li> <li>School Counseling Department meeting</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>Individual counseling as needed</li> <li>Student Support Lunch Bunches – (Banana Splits, Cool Cats, Memory Makers)</li> <li>School Counseling Department meeting</li> </ul>

### Loyalsock Township Middle School

July	August
<p>Academic:</p> <ul style="list-style-type: none"> <li>Scheduling/changes</li> <li>New student tours and Orientations</li> <li>New student file record review</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>6<sup>th</sup> Grade / new student Orientation</li> <li>Grade Level team meetings</li> <li>Input for ER, RR, GIEP, and 504 evaluations/referrals</li> <li>New student enrollments</li> <li>LLI - Planning, scheduling, and review for online coursework advisement</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>Futures 6, 7, 8 Curriculum Development</li> <li>Career Development Curriculum Integration Plan</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>Futures 6, 7, 8 Curriculum Development</li> <li>Students working on Smart Futures</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>School Counseling Department meeting</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>Individual counseling</li> <li>Conflict resolution</li> <li>Counseling as a related service</li> <li>School Counseling Department meeting</li> <li>Participation in PBIS</li> </ul>

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September	October
<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Grade Level team meetings</li> <li>▪ Input for ER, RR, GIEP, 504, Evals, Referrals</li> <li>▪ Meet the teacher night</li> <li>▪ New student enrollments</li> <li>▪ Communicate/review/monitor 504 plans</li> <li>▪ LLI - Planning, scheduling, and review for online coursework advisement</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Grade Level team meetings</li> <li>▪ Input for ER, RR, GIEP, 504, Evals, Referrals</li> <li>▪ New student enrollments</li> <li>▪ LLI - Planning, scheduling, and review for online coursework advisement</li> <li>▪ Child study meetings</li> <li>▪ 6<sup>th</sup> grade lunch bunches</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ Students complete Smart Futures grade level modules -Futures classes</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ Students complete Smart Futures grade level modules -Futures classes</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ Individual counseling</li> <li>▪ Support groups</li> <li>▪ Conflict resolution</li> <li>▪ Counseling as a related service</li> <li>▪ Crisis response</li> <li>▪ School Counseling Department meeting</li> <li>▪ Participation in CARE and PBIS</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ Individual counseling</li> <li>▪ Support groups</li> <li>▪ Conflict Resolution/ Crisis Response</li> <li>▪ Counseling as a related service</li> <li>▪ School Counseling Department meeting</li> <li>▪ Red ribbon week Activities Coordination</li> <li>▪ Participation in CARE and PBIS</li> </ul>
November	December
<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Grade Level team meetings</li> <li>▪ Input for ER, RR, GIEP, 504, Evals, Referrals</li> <li>▪ Child study meeting/MS Intervention</li> <li>▪ School wide parent conferences s</li> <li>▪ Individual Academic Appointments</li> <li>▪ New student enrollments</li> <li>▪ LLI - Planning, scheduling, and review for online coursework advisement</li> <li>▪ 6<sup>th</sup> grade lunch bunches</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Grade Level team meetings</li> <li>▪ Input for ER, RR, GIEP, 504, Evals, Referrals</li> <li>▪ Child study meeting/MS Intervention</li> <li>▪ New student enrollments</li> <li>▪ Individual Academic Appointments</li> <li>▪ LLI - Planning, scheduling, and review for online coursework advisement</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ Students complete Smart Futures grade level modules -Futures classes</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ Students complete Smart Futures grade level modules -Futures classes</li> </ul>

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Personal/Social: <ul style="list-style-type: none"> <li>▪ Individual counseling</li> <li>▪ Support groups</li> <li>▪ Conflict resolution</li> <li>▪ Counseling as a related service</li> <li>▪ Crisis response</li> <li>▪ School Counseling Department meeting</li> <li>▪ Signs of Suicide (SOS) program (Middle School Program- 7th grade)</li> </ul>	Personal/Social: <ul style="list-style-type: none"> <li>▪ Individual counseling</li> <li>▪ Support groups</li> <li>▪ Conflict resolution</li> <li>▪ Counseling as a related service</li> <li>▪ Crisis response</li> <li>▪ School Counseling Department meeting</li> <li>▪ Participation in CARE and PBIS</li> </ul>
January	February
Academic: <ul style="list-style-type: none"> <li>▪ Grade Level team meetings</li> <li>▪ Input for ER, RR, GIEP, 504, Evals, Referrals</li> <li>▪ Child study meetings</li> <li>▪ PSSA planning and organization</li> <li>▪ Master scheduling support</li> <li>▪ New student enrollments</li> <li>▪ Individual Academic Appointments</li> <li>▪ LLI - Planning, scheduling, and review for online coursework advisement</li> <li>▪ Second semester Meetings (failure potentials)</li> </ul>	Academic: <ul style="list-style-type: none"> <li>▪ Grade Level team meetings</li> <li>▪ Input for ER, RR, GIEP, 504, Evals, Referrals</li> <li>▪ Child study meetings</li> <li>▪ PSSA planning and organization</li> <li>▪ Master scheduling support</li> <li>▪ New student enrollments</li> <li>▪ Individual Academic Appointments</li> <li>▪ LLI - Planning, scheduling, and review for online coursework advisement</li> <li>▪ Second semester Meetings (failure potentials)</li> </ul>
Career: <ul style="list-style-type: none"> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Health Careers Day (grades 6-8)</li> <li>▪ Students complete Smart Futures grade level modules -Futures classes</li> </ul>	Career: <ul style="list-style-type: none"> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ Students complete Smart Futures grade level modules -Futures classes</li> </ul>
Personal/Social: <ul style="list-style-type: none"> <li>▪ Individual counseling</li> <li>▪ Support groups</li> <li>▪ Conflict resolution</li> <li>▪ Counseling as a related service</li> <li>▪ Crisis response</li> <li>▪ School Counseling Department meeting</li> <li>▪ Participation in CARE and PBIS</li> </ul>	Personal/Social: <ul style="list-style-type: none"> <li>▪ Individual counseling</li> <li>▪ Support groups</li> <li>▪ Conflict resolution</li> <li>▪ Counseling as a related service</li> <li>▪ Crisis response</li> <li>▪ School Counseling Department meeting</li> <li>▪ Participation in CARE and PBIS</li> </ul>

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March	April
<p><b>Academic:</b></p> <ul style="list-style-type: none"> <li>▪ Grade Level team meetings</li> <li>▪ Input for ER, RR, GIEP, 504, Evals, Referrals</li> <li>▪ Child study meeting/MS Intervention</li> <li>▪ Master scheduling support</li> <li>▪ PSSA test prep and administration</li> <li>▪ School wide parent conferences</li> <li>▪ Individual Academic Appointments</li> <li>▪ New student enrollments</li> <li>▪ LLI - Planning, scheduling, and review for online coursework advisement</li> <li>▪ Second semester meetings (failure potentials)</li> </ul>	<p><b>Academic:</b></p> <ul style="list-style-type: none"> <li>▪ Grade Level team meetings</li> <li>▪ Input for ER, RR, GIEP, 504, Evals, Referrals</li> <li>▪ Child study meeting/MS Intervention</li> <li>▪ PSSA test prep and administration</li> <li>▪ Individual Academic Appointments</li> <li>▪ New student enrollments</li> <li>▪ LLI - Planning, scheduling, and review for online coursework advisement                             <ul style="list-style-type: none"> <li>▪ Second semester meetings (failure potentials)</li> </ul> </li> </ul>
<p><b>Career:</b></p> <ul style="list-style-type: none"> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ Career Fair (grades 6-8)                             <ul style="list-style-type: none"> <li>▪ Students complete Smart Futures grade level modules -Futures classes</li> </ul> </li> <li>▪ MS/HS Transition: Course Selection Overview</li> <li>▪ MS/HS Transition: 4-Year Academic /Career Plan</li> </ul>	<p><b>Career:</b></p> <ul style="list-style-type: none"> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ MS/HS Transition: Course Selection Process tied to Career Goal – 8th Grade                             <ul style="list-style-type: none"> <li>▪ Students complete Smart Futures grade level modules -Futures classes</li> <li>▪ Coordinate Career Experts in the Program Presentations/Schedule</li> </ul> </li> </ul>
<p><b>Personal/Social:</b></p> <ul style="list-style-type: none"> <li>▪ Individual counseling</li> <li>▪ Support groups</li> <li>▪ Conflict resolution</li> <li>▪ Counseling as a related service</li> <li>▪ Crisis response</li> <li>▪ School Counseling Department meeting</li> <li>▪ Participation in CARE and PBIS</li> </ul>	<p><b>Personal/Social:</b></p> <ul style="list-style-type: none"> <li>▪ Individual counseling</li> <li>▪ Support groups</li> <li>▪ Conflict resolution</li> <li>▪ Counseling as a related service</li> <li>▪ Crisis response</li> <li>▪ School Counseling department meeting</li> <li>▪ Participation in CARE and PBIS</li> </ul>
May	June
<p><b>Academic:</b></p> <ul style="list-style-type: none"> <li>▪ Transition –MS students visit 5<sup>th</sup> grade students at Schick</li> <li>▪ Grade Level team meetings</li> <li>▪ Input for ER, RR, GIEP, 504, Evals,</li> <li>▪ Child study meeting/MS Intervention</li> <li>▪ PSSA test prep and administration</li> <li>▪ Individual Academic Appointments</li> </ul>	<p><b>Academic:</b></p> <ul style="list-style-type: none"> <li>▪ Transition - 5<sup>th</sup> Grade Tours at MS/Meet 6th grade teachers</li> <li>▪ Scheduling Building-wide</li> <li>▪ New Student enrollment</li> <li>▪ Cumulative Record File reviews/transfer to HS                             <ul style="list-style-type: none"> <li>▪ LLI - Planning, scheduling, and review for online coursework advisement</li> </ul> </li> </ul>



# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

<ul style="list-style-type: none"> <li>LLI - Planning, scheduling, and review for online coursework advisement</li> </ul>	
<p>Career:</p> <ul style="list-style-type: none"> <li>Career Cafe with Community Professionals</li> <li>Career Services Newsletter (monthly)</li> <li>Students complete Smart Futures grade level modules -Futures classes</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>Career Services Newsletter (monthly)</li> <li>Students complete Smart Futures grade level modules -Futures classes</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>Individual counseling</li> <li>Support groups</li> <li>Conflict resolution</li> <li>Counseling as a related service</li> <li>Crisis response</li> <li>School Counseling department meeting</li> <li>Participation in CARE and PBIS</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>Individual counseling</li> <li>Conflict resolution</li> <li>Counseling as a related service</li> <li>Crisis response</li> <li>School Counseling department meeting</li> <li>Participation in CARE and PBIS</li> </ul>

### Loyalsock Township High School

July	January
<p>Academic:</p> <ul style="list-style-type: none"> <li>New student enrollments</li> <li>Master schedule revisions/schedule changes</li> <li>Record management</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>Meet with at-risk students</li> <li>IEP meetings</li> <li>Meet with students with first semester failures/schedule changes</li> <li>Communicate/monitor/revise 504 plans</li> <li>LLI - Planning, scheduling, and review for online coursework</li> <li>Lycoming CTC Counselors' Meetings</li> <li>Keystone exam proctor training</li> <li>Master schedule organization/prep</li> <li>Curriculum Council meetings</li> <li>Organize senior awards</li> <li>CEW standards through Smart Futures (embedded into classroom curriculum)</li> <li>Teacher course recommendations</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>Student and/or family-based career counseling sessions</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>Financial Aid Night (grades 11-12)</li> <li>Individualized Junior meetings</li> <li>Career Services Newsletter (monthly)</li> <li>Health Career Fair (grades 9-12)</li> </ul>

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ School Counseling Department Meetings</li> <li>▪ Crisis response</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ School Counseling Department Meetings</li> <li>▪ Crisis response</li> <li>▪ K-12 counseling and school psychology services department meeting</li> <li>▪ SAP Team meetings</li> </ul>
<b>August</b>	<b>February</b>
<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ 9<sup>th</sup> Grade Orientation</li> <li>▪ ASVAB scheduling and planning</li> <li>▪ Grade level assemblies</li> <li>▪ Schedule changes</li> <li>▪ Review of seniors' transcripts</li> <li>▪ New enrollments and tours</li> <li>▪ AP course audit</li> <li>▪ Pathways review for Juniors and Seniors audit</li> <li>▪ Review of student Keystone data for retesting options and Pathway progress</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Class Options/Opportunities Classroom Lessons (9th grade)</li> <li>▪ PA Pathways to Graduation Lesson (9th grade)</li> <li>▪ Student course requests</li> <li>▪ Meet with at-risk students (progress reports)</li> <li>▪ Individualized course selection (prior to scheduling)</li> <li>▪ IEP meetings</li> <li>▪ LLI - Planning, scheduling, and review for online coursework</li> <li>▪ Master schedule consultation</li> <li>▪ Review of student Keystone data for retesting options and Pathway progress</li> <li>▪ Lycoming CTC Counselors' Meetings</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>▪ Student and/or family-based post-secondary planning sessions</li> <li>▪ Establish career services schedule for delivery of direct services to students at the secondary campus</li> <li>▪ CEW standards through Smart Futures (embedded into classroom curriculum)</li> <li>▪ Career Services Newsletter (monthly)</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>▪ Individualized Junior meetings (11<sup>th</sup>)</li> <li>▪ ASVAB Interpretation Lesson (skills, interests)</li> <li>▪ CEW standards through Smart Futures (embedded into classroom curriculum)</li> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ Resume Writing (12th grade)</li> <li>▪ Mock Interview Skills (12th grade)</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ School Counseling Department Meetings</li> <li>▪ Communicate/review self-referral procedure</li> <li>▪ Crisis response as needed</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ School Counseling Department Meetings</li> <li>▪ Crisis response</li> <li>▪ K-12 Student Services department meeting</li> <li>▪ SAP Team Meetings</li> </ul>

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

September	March
<p><b>Academic:</b></p> <ul style="list-style-type: none"> <li>▪ PSAT registration and planning</li> <li>▪ New student enrollments</li> <li>▪ Lycoming CTC Counselors' Meetings</li> <li>▪ Meet the Teacher night</li> <li>▪ Class Options/Opportunities Classroom Lessons (9th grade)</li> <li>▪ PA Pathways to Graduation Lesson (9th grade)</li> <li>▪ Meet with at-risk students</li> <li>▪ Communicate/monitor/review 504 plans</li> <li>▪ LLI - Planning, scheduling, and review for online coursework</li> <li>▪ Organize/send college applications/recommendations/transcripts</li> <li>▪ 12<sup>th</sup> grade postsecondary planning interviews</li> </ul>	<p><b>Academic:</b></p> <ul style="list-style-type: none"> <li>▪ Class Options/Opportunities Classroom Lessons (10th grade)</li> <li>▪ Course scheduling preparation</li> <li>▪ AP exam registration</li> <li>▪ Lycoming CTC enrollment paperwork</li> <li>▪ Lycoming CTC Counselors' Meetings</li> <li>▪ Senior award applications</li> <li>▪ Open House Sessions</li> <li>▪ Elective Fair</li> <li>▪ IEP meetings</li> <li>▪ LLI - Planning, scheduling, and review for online coursework</li> <li>▪ Meet with at-risk students (report cards)</li> </ul>
<p><b>Career:</b></p> <ul style="list-style-type: none"> <li>▪ Facilitate college &amp; military representatives</li> <li>▪ ASVAB administration</li> <li>▪ College Night Support</li> <li>▪ CEW standards through Smart Futures (embedded into classroom curriculum)</li> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> </ul>	<p><b>Career:</b></p> <ul style="list-style-type: none"> <li>▪ CEW standards through Smart Futures (embedded into classroom curriculum)</li> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ Career Fair (grades 9-12)</li> <li>▪ Mock Interviews (grade 12)</li> <li>▪ Transition Council meetings</li> </ul>
<p><b>Personal/Social:</b></p> <ul style="list-style-type: none"> <li>▪ School Counseling Department Meetings</li> <li>▪ Crisis response</li> <li>▪ K-12 Student Services meeting (monthly)</li> <li>▪ Trauma Meeting (monthly)</li> <li>▪ SAP team meeting (bi-weekly)</li> </ul>	<p><b>Personal/Social:</b></p> <ul style="list-style-type: none"> <li>▪ School Counseling Department Meetings</li> <li>▪ Crisis response</li> <li>▪ K-12 Student Services meeting (monthly)</li> <li>▪ SAP team meetings (weekly)</li> </ul>

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

October	April
<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Class Options/Opportunities Classroom Lessons (10th grade)</li> <li>▪ Meet with at-risk students</li> <li>▪ PSAT Administration</li> <li>▪ New student enrollments</li> <li>▪ Lycoming CTC Counselors' Meetings</li> <li>▪ Department level meeting for course offerings</li> <li>▪ Organize/send college applications/recommendations/transcripts</li> <li>▪ Dual enrollment</li> <li>▪ LLI - Planning, scheduling, and review for online coursework advisement</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Scheduling/transition to HS presentation (8th grade)</li> <li>▪ Meet with at-risk students (12<sup>th</sup> grade no grad, progress reports, mid-semester)</li> <li>▪ Individual course scheduling meetings for next school year</li> <li>▪ IEP meetings</li> <li>▪ LLI - Planning, scheduling, and review for online coursework</li> <li>▪ Lycoming CTC Counselors' Meetings</li> <li>▪ Keystone exam preparation</li> <li>▪ AP exam preparation</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>▪ CEW standards through Smart Futures (embedded into classroom curriculum)</li> <li>▪ Career Cafe with Community Professionals</li> <li>4-Year Academic/Career Plans (9th) Digital Portfolio</li> <li>▪ Resume Writing (grade 12)</li> <li>▪ Interviewing skills preparation (grade 12)</li> <li>▪ Snacks &amp; Apps (grade 12)</li> <li>▪ College Essay Workshop (grade 12)</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ Transition Council Meetings</li> <li>▪ College and military representatives</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>▪ CEW standards through Smart Futures (embedded into classroom curriculum)</li> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Transition Council Meetings</li> <li>▪ 8th grade course selection presentations</li> <li>▪ 8th Grade Parent Night/Webinar</li> <li>▪ Career Services Newsletter (monthly)</li> <li>▪ ASVAB Interpretation (skills, interests)</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ School Counseling Department Meetings</li> <li>▪ Crisis response</li> <li>▪ K-12 Student Services department</li> <li>▪ SAP Team meetings</li> <li>▪ Red Ribbon Week Support</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ School Counseling Department Meetings</li> <li>▪ Crisis response</li> <li>▪ K-12 Student Services department meeting</li> <li>▪ SAP Team meeting</li> <li>▪ Cross-Age Teaching Program</li> </ul>



# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

November	May
<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Keystone Exam Rostering Planning Team</li> <li>▪ Lycoming CTC Counselors' Meetings</li> <li>▪ Department level meeting for course offerings               <ul style="list-style-type: none"> <li>▪ 12th grade postsecondary planning</li> <li>▪ Organize/send college applications/recommendations/transcripts</li> <li>▪ LLI - Planning, scheduling, and review for online coursework</li> <li>▪ Progress Reports meet w/at-risk students</li> <li>▪ PA CareerZone Assessments and Career Reflection (10th grade) – Digital Portfolio</li> </ul> </li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ IEP Meetings</li> <li>▪ LLI - Planning, scheduling, and review for online coursework               <ul style="list-style-type: none"> <li>▪ Complete 9th grade schedules</li> <li>▪ Lycoming CTC Counselors' Meeting</li> <li>▪ AP Exam administration</li> <li>▪ Keystone exam administration</li> <li>▪ Scholarship Meetings</li> <li>▪ Awards Night</li> </ul> </li> <li>▪ School Counseling Department Meetings</li> </ul>
<p>Career:</p> <ul style="list-style-type: none"> <li>▪ College and military representatives</li> <li>▪ Transition Council Meetings</li> <li>▪ CEW standards through Smart Futures (embedded into classroom curriculum)               <ul style="list-style-type: none"> <li>▪ Career Cafe with Community Professionals</li> <li>▪ Career Services Newsletter (monthly)</li> </ul> </li> <li>▪ Interview Skills Unit (grade 12)               <ul style="list-style-type: none"> <li>▪ ASVAB Interpretation (skills, interests)</li> <li>▪ Mock Interviews (grade 12)</li> </ul> </li> <li>▪ Entrepreneurship Field Trip (grades 9-12)</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>▪ CEW standards through Smart Futures (embedded into classroom curriculum)               <ul style="list-style-type: none"> <li>▪ Career Services Newsletter (monthly)</li> </ul> </li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ School Counseling Department Meetings</li> <li>▪ Crisis response</li> <li>▪ SAP team meeting</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>▪ School Counseling Department Meetings</li> <li>▪ Crisis response</li> <li>▪ K-12 Student Services Department meeting</li> <li>▪ SAP team meeting</li> <li>▪ Cross-Age Teaching Program/Celebration</li> </ul>
December	June
<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ Lycoming CTC's Counselors' meeting</li> <li>▪ 12th grade postsecondary planning interviews</li> <li>▪ Organize/send college applications/recommendation</li> <li>▪ LLI - Planning, scheduling, and review for online courseworks/transcripts</li> <li>▪ Meet with at-risk students (progress reports)</li> </ul>	<p>Academic:</p> <ul style="list-style-type: none"> <li>▪ LLI - Planning, scheduling, and review for online coursework, enter final grades</li> <li>▪ Review for summer school               <ul style="list-style-type: none"> <li>▪ Send final transcripts</li> <li>▪ Review year-end grades for failures/reschedule</li> <li>▪ New student enrollments</li> <li>▪ Summer school registration</li> <li>▪ Order PSAT materials</li> </ul> </li> <li>▪ NCAA course additions and changes</li> </ul>

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

<p>Career:</p> <ul style="list-style-type: none"> <li>9th Grade Field Trip to tour LycoCTC</li> <li>CEW standards through Smart Futures (embedded into classroom curriculum)</li> <li>Career Services Newsletter (monthly)</li> <li>Career Cafe with Community Professionals</li> <li>“Pearls of Wisdom” panel (11th &amp; 12th grade)</li> </ul>	<p>Career:</p> <ul style="list-style-type: none"> <li>CEW standards through Smart Futures (embedded into classroom curriculum)</li> <li>Career Services Newsletter (monthly)</li> <li>Student and/or Family-Based post-secondary planning</li> </ul>
<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>School Counseling Department Meetings</li> <li>Crisis response</li> <li>K-12 Student Services department</li> <li>SAP Team meetings</li> <li>Signs of Suicide (SOS) program (9th grade)</li> </ul>	<p>Personal/Social:</p> <ul style="list-style-type: none"> <li>School Counseling Department Meetings</li> <li>New student enrollments</li> <li>Master schedule revisions/schedule changes</li> <li>Record management where necessary</li> </ul>

339.32(2) Educational Career Plan

### 6. Career Guidance Services action plan for developing and sustaining student career plans

This is done through Smart Futures. See appendix A.

339.32(3) Occupational Information

### 7. Diverse external resources organized by National Career Clusters

Career Clusters	
Agriculture, Food & Natural Resources	Hospitality & Tourism
Architecture & Construction	Human Services
Arts, A/V Technology, & Communications	Information Technology
Business Management & Administration	Law, Public Safety, Corrections, & Security
Education & Training	Manufacturing
Finance	Marketing
Government & Public Administration	Science, Technology, Engineering, & Math
Health Science	Transportation, Distribution, & Logistics

**Agriculture, Food & Natural Resources** – Job Titles from O\*Net – Agriculture, Agricultural Mechanization, Agricultural Production Operations, Agricultural & Food Products Processing, Horticulture/Horticultural Operations,

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# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

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Animal Sciences, Veterinary/Animal Health Technology/Technician & Veterinary Assistant, Agriculture Operations & Related Sciences, Natural Resources Management & Policy, Forestry Technology/Technician

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://paforestry.org/>
- <https://www.bccdpa.com/>
- <https://powerlibrary.org/job-resources/>

**Architecture & Construction** – Job Titles from O\*Net – Architectural Drafting & Architectural CAD/CADD, Mason/Masonry, Carpentry/Carpenter, Lineworker, Electrical & Power Transmission Installers, Building/Property Maintenance, Painting/Painter & Wall Coverer, Plumbing Technology/Plumber, Well Drilling/Driller, Construction Trades, Heating, Air Conditioning, Ventilation & Refrigeration Maintenance Technology/Technician

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://www.education.pa.gov/K-12/Career%20and%20Technical%20Education/Resources/Teacher%20Resources/trade/Pages/Architecture-and-Construction.aspx>
- <https://powerlibrary.org/job-resources/>
- <https://www.pacareerlink.pa.gov/jponline/Common/Apprenticeships>
- <https://maacs.us/>

**Arts, A/V Tech, & Communication** – Job Titles from O\*Net – Graphic Designer, Multimedia Artist and, Animator, Film and Video Editor, Broadcast and Sound Engineering Technician, Technical Writer, Public Relations Specialist, Music Director and Composer, Art Director, Interpreter or Translator, Set and Exhibit Designer

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://www.education.pa.gov/K-12/Career%20and%20Technical%20Education/Resources/Teacher%20Resources/IndustryRecognized/Pages/ArtsAVComm.aspx>
- <https://certiport.pearsonvue.com/Educator-resources/My-Pathway>

**Business Management** – Job Titles from O\*Net – Business Operations Manager, Financial Manager, Human Resources Manager, Marketing Manager, Sales Manager, Administrative Services Manager, Operations Research Analyst, Management Analyst, Compensation and Benefits Manager, Purchasing Manager

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://powerlibrary.org/job-resources/>
- <https://www.education.pa.gov/K-12/Career%20and%20Technical%20Education/Resources/Teacher%20Resources/IndustryRecognized/Pages/Business.aspx>

**Education & Training** – Job Titles from O\*Net – Elementary School Teacher, Secondary School Teacher, Postsecondary Teacher, Special Education Teacher, Instructional Coordinator, School Counselor, Educational Administrator, Training and Development Specialist, Librarian, Career and Technical Education Teacher

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://dced.pa.gov/>
- <https://www.usa.gov/jobs-careers?source=kids>

<https://maacs.us/>

**Finance** – Job Titles from O\*Net – Financial Analyst, Financial Manager, Accountant, Auditor, Budget Analyst, Loan Officer, Personal Financial Advisor, Investment Analyst, Financial Examiner, Credit Analyst

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# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

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- [www.smartfutures.org](http://www.smartfutures.org)
- <https://www.usa.gov/jobs-careers?source=kids>
- <https://corporatelineinstitute.com/resources/career-map/>

**Government & Public Admin** – Job Titles from O\*Net – Government Program Manager, Policy Analyst, City Manager, Public Administrator, Court Administrator, Public Affairs Specialist, Legislative Assistant, Urban and Regional Planner, Emergency Management Director, Social and Community Service Manager

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://www.usa.gov/jobs-careers?source=kids>
- <https://www.bls.gov/k12/students/careers/how-can-bls-help-me-explore-careers.htm>
- <https://www.publicservicecareers.org/>

**Health Services**– Job Titles from O\*Net – Registered Nurse, Physician, Medical and Health Services Manager, Pharmacist, Physical Therapist, Dental Hygienist, Medical Records and Health Information Technician, Clinical Laboratory Technologist, Health Educator, Occupational Therapist

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://www.usa.gov/jobs-careers?source=kids>
- <https://explorehealthcareers.org/>

**Hospitality & Tourism** – Job Titles from O\*Net – Hotel Manager, Travel Agent, Event Planner, Food Service Manager, Meeting, Convention, and Event Planner, Lodging Manager, Restaurant Manager, Tour Guide, Concierge, Resort Manager

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://www.usa.gov/jobs-careers?source=kids>
- <https://visitbradfordcounty.com/>

**Human Services** – Job Titles from O\*Net – Social Worker, Counselor, Rehabilitation Counselor, Community Health Worker, Substance Abuse Counselor, Mental Health Counselor, Probation Officer, Marriage and Family Therapist, Child, Family, and School Social Worker, Case Manager

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://www.usa.gov/jobs-careers?source=kids>
- <https://www.counseling.org/>

**Information Technology** – Job Titles from O\*Net – Software Developer, Computer Systems Analyst, Network and Computer Systems Administrator, Database Administrator, Information Security Analyst, Web Developer, Computer Network Architect, Computer User Support Specialist, Computer Programmer, Network Architect

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://www.jff.org/>
- <https://www.bls.gov/ooh/computer-and-information-technology/home.htm>

**Law & Public Safety** – Job Titles from O\*Net – Lawyer, Police Officer, Paralegal, Correctional Officer, Detective, Firefighter, Probation Officer, Court Reporter, Security Guard, Emergency Management Director

- [www.smartfutures.org](http://www.smartfutures.org)
- <https://www.usa.gov/jobs-careers?source=kids>
- <https://www.publicservicecareers.org/>

# Loyalsock Township School District

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**Other, Military** – Job Titles from O\*Net – Military Officer, Military Enlisted Tactical Operations and Air/Weapons Specialists and Crew Members

- <https://bigfuture.collegeboard.org/explore-careers>
- <https://www.usa.gov/jobs-careers?source=kids>
- <https://www.umanitoba.ca/career-services/career-planning/explore-occupations>
- <https://www.navy.com/>
- [www.airforce.com](http://www.airforce.com)
- [www.spaceforce.com](http://www.spaceforce.com)
- <https://www.learnhowtobecome.org/>

### General Career Resources

- [O\\*NET OnLine \(onetonline.org\)](http://onetonline.org)

### Career Resource by Career Cluster:

Career Cluster	Career Readiness	Work-Based Learning	Post-Secondary Options
Agriculture	Career Readiness Lessons  Financial Literacy Class	Job Shadow  STEP  Career-Link	Penn State University
Food/Natural Resources	Career Readiness Lessons  Financial Literacy Class  Lyco-CTC: Culinary Arts  Coursework: Intro to FCS	Lyco-CTC Coop  Job Shadow Career-Link	Commonwealth University  Penn College of Technology  HACC  Penn State University
Architecture/Construction	Career Readiness Lessons  Financial Literacy Course  Lyco-CTC: Construction Technology  Williamsport CTE: Welding  Coursework: Manufacturing and Engineering Courses	Job Shadow  Skills USA Competition  Red Rock Job Corp Plumbing, Electrical, Carpentry, Maintenance  Career-Link	Penn College of Technology Penn State University  Red Rock Job Corp Plumbing, Electrical, Carpentry, Maintenance



# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

Art, Audio/Video, Communications	Career Readiness Lessons Financial Literacy Class Williamsport CTE: Commercial Art	Job Shadow Career-Link	Bloomsburg University Penn College of Technology HACC Commonwealth University Lycoming College
Business, Management, Administration	Career Readiness Lessons Financial Literacy Class FBLA Program Advanced Manufacturing Pre-Apprenticeship	Advanced Manufacturing Apprenticeship Job Shadow FBLA Competition Red Rock Job Corp Office Administration Career-Link	HACC McCann School of Business Commonwealth University Red Rock Job Corp Office Administration
Education and Training	Career Readiness Lessons Financial Literacy Class Lyco-CTC Early Childhood Education	Lyco-CTC Coop Job Shadow Skills USA Competition Career-Link	Commonwealth University Penn College of Technology Lycoming College
Finance	Career Readiness Lessons Financial Literacy Class	Job Shadow Career-Link	Commonwealth University Penn State University
Government and Public Administration	Career Readiness Lessons Financial Literacy Class Model UN Student Council	Job Shadow Career-Link	Penn State University

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Health Science	Career Readiness Lessons	Job Shadow	Penn State University
	Financial Literacy Class	Skills USA Competition	Penn College of Technology
	Williamsport CTE: Biotechnology	UPMC Summer Internship  Career-Link	Commonwealth University
Hospitality and Tourism	Career Readiness Lessons	Lyco-CTC Co-op	Penn College of Technology
	Financial Literacy Class	Skills USA Competition	Penn State University
	Lyco-CTC Culinary	Career-Link	
Human Services	Career Readiness Lessons	Red Rock Job Corp Adv Human Services	Commonwealth University Penn State University
	Financial Literacy Class	Career-Link	Red Rock Job Corp Office Administration
	Job Shadow		
Information Technology	Career Readiness Lessons	Lyco-CTC Coop	Commonwealth University
	Financial Literacy Class	Skills USA Competition	Penn State University
	Job Shadow	Career-Link	Penn College of Technology
	Lyco-CTC Computer Service		
Law, Public Safety, Corrections and Security	Career Readiness Lessons	Lyco-CTC Co-op	Commonwealth University/ Academy at Mansfield
	Financial Literacy Class	Skills USA Competition	
	Job Shadow	Career-Link	
	Mock Trial		
	Lyco-CTC Criminal Justice Program		

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Manufacturing	Career Readiness Lessons Financial Literacy Class CTE - Precision Machining Coursework: Manufacturing and Engineering Courses	Advanced Manufacturing Apprenticeship Job shadowing Career-Link	Penn College of Technology
Marketing, Sales, Service	Career Readiness Lessons Financial Literacy Class	Advanced Man Apprenticeship Job Shadowing Career-Link	Commonwealth University Penn State University Penn College of Technology Lycoming College
STEM	Career Readiness Class Personal Finance Class TSA Club	Lyco-CTC Coop Job Shadowing Tech Club Competition Career-Link	Commonwealth University Penn State University Penn College of Technology Lycoming College
Transportation, Distribution, Logistics	Career Readiness Class Personal Finance Class Lyco-CTC Automotive Technology	Lyco-CTC Co-op Job Shadowing Advanced Manufacturing Apprenticeship Skills USA Competition Red Rock Job Corp Auto Repair Career-Link	Penn State University Penn College of Technology Red Rock Job Corp Auto Repair

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

339.32(4) Cumulative Records

**8. Career Guidance Services SMART goals and objectives**

Grade Bands	Academic	Career	Social/Emotional
<u>District-Wide Goal</u>	95% of students will receive Tier-1 support for academic success.	95% of students will connect personal interests to career development through PA SmartFutures.	To monitor indicators of mental health, 95% of students will access Rhithm, a district level universal screener
<u>K-2</u>	School Counselors will deliver bi-monthly 30 minute proactive and preventative classroom guidance lessons on topics such as Lancer Code training, feelings identification and coping, attendance, healthy conflict resolution, safety, drug prevention, bully prevention, acts of kindness, active listening, career development, find your Spark, Smart Futures, etc.	Students will complete various lessons in PA SmartFutures within their developmental grade bands. Additional classroom lessons will be delivered including Find Your SPARK and identifying various careers. Students will attend the Career Expo and complete a reflection activity. Additionally, students will have an opportunity to participate in C.O.O.L. Day (Career Opportunities on Location).	95% of students will access the Rhithm app on a regularly scheduled basis to check in and reflect on how they are feeling, as well as complete a short activity teaching essential life and coping skills.
<u>3-5</u>	School Counselors will deliver bi-monthly 30 minute proactive and preventative classroom guidance lessons on topics such as Lancer Code training, feelings identification and coping, attendance, healthy conflict resolution, safety, drug prevention, bully prevention, learning	Students will complete various lessons in PA SmartFutures within their developmental grade bands. Additional classroom lessons will be delivered including a career inventory, multiple intelligences survey, and career research project. Students will attend the Career Expo and complete a reflection activity. Additionally, students will	95% of students will access the Rhithm app on a regularly scheduled basis to check in and reflect on how they are feeling, as well as complete a short activity teaching essential life and coping skills.

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	styles, multiple intelligences, test taking strategies, career development/Smart Futures, etc.	have an opportunity to participate in C.O.O.L. Day (Career Opportunities on Location).	
<u>6-8</u>	Meet monthly with 95% of students who are not making adequate academic progress (below 70%), based on weekly reports, progress reports and report cards.	Based on students' experiences with Smart Futures throughout Middle School. All 8th grade students will complete the 4 year plan in Smart Futures.	95% of students will access the Rhithm app on a regularly scheduled basis to check in and reflect on how they are feeling, as well as complete a short activity teaching essential life and coping skills.
<u>9-12</u>	100% of high school students will meet a PA Pathway to Graduation before the end of their Senior year. 9th and 10th grade students will receive guidance curriculum on Graduation Pathways through their English courses, while all 11th and 12th grade students who have not yet met a Graduation Pathway will create an individual plan with their school counselor to ensure meeting a Graduation Pathway.	Smart futures lessons will be delivered in 9th grade English courses resulting in creation of a tentative 4-year plan for at least 95% of freshmen..  Smart futures lessons delivered in 10th grade English resulting in a 4 year plan and 3 personal interest inventories connected to possible career choices.	95% of students will access the Rhithm app on a regularly scheduled basis to check in and reflect on how they are feeling, as well as complete a short activity teaching essential life and coping skills.

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

339.32(5) Orientation to Career and Technical Options

**9. Career Guidance Services activities organized by grade level that increase stakeholder awareness of CTE options**

Grade	Intervention, Program, Event	Start/End Date	# of Students & Educators	Location	Stakeholders Involved	Contact Person	Indicator
K-2	Classroom guidance lessons	Ongoing	330	Schick Elementary Classrooms	Students, Teachers, School Counselors	Jennifer Cooley Allison Morehart	Students identify personal sparks and learn about different careers
1-2	Smart Futures	Ongoing	220	Schick Elementary Classrooms	Students, Teachers, School Counselors	Jennifer Cooley Allison Morehart	Students complete specific lessons for their grade each year
3-5	Classroom guidance lessons	Ongoing	380	Schick Elementary Classrooms	Students, Teachers, School Counselors	Jennifer Cooley Allison Morehart	Students learn about multiple intelligences, complete a career interest survey, and explore a career of their choice
3-5	Smart Futures	Ongoing	380	Schick Elementary Classrooms	Students, Teachers, School Counselors	Jennifer Cooley Allison Morehart	Students complete specific lessons for their grade each year
K-5	Career Expo	May	740	Schick Multi purpose room	Students, Teachers, School Counselors, Community Members	Jennifer Cooley Allison Morehart	Students interact with numerous career representatives from a wide variety of jobs
6-8	Futures Classes/ Smart Futures curriculum	Ongoing all year via scheduled classes	370 students Mrs. Steel Mrs. Preisch	LTMS	Students, teachers,	Kathryn Preisch Meranda Steel	students participate in lessons and acquire artifacts for Future Ready Portfolio



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8	LycoCTC Classroom Presentation	May	120	LTMS	Students, teachers, LycoCTC staff, parents	Kathryn Preisch Liz Ann Bartlett Lyco Ctc staff/students	Students given information about programs available
9	LycoCTC Presentation	December	112	LTHS	Students, teachers, LycoCTC staff, parents	Nicole Rippey, Nicole Turi, Liz Ann Barlett	Students given information about programs available and registration information  Information is emailed to parents.
9	LycoCTC Field Trip	January	112	Lycoming CTC	Students, teachers, parents, LycoCTC staff	Nicole Rippey, Nicole Turi, Liz Ann Barlett	Students observe programs in areas of interest and nontraditional tracks  Information is emailed to parents.
9-10	Williamsport CTE Visit/Tour	March	Interested students (approx. 5-10)	Williamsport Area HS CTE	Students, teacher, school counselors, parents, Williamsport CTE staff	Nicole Rippey, Nicole Turi, Samantha Johnson, Matthew Fisher	Students observe programs in areas of interest  Information is emailed to parents.
9-11	Individualized Scheduling Meetings	April		LTHS	Students, school counselor	Nicole Rippey, Nicole Turi	Students enroll in courses that align with career goals and are advised on enrollment options for the CTC and Tech Education housed at high school.

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9	4 year College and Career Plan, Smart Futures Lessons	Sept/ February	112	LTHS	Students, school counselor	Nicole Rippey, Nicole Turi	Students participate with two large group classroom lessons to learn about course options and educational opportunities available throughout high school. Students complete a tentative 4-Year College and Career Plan, including projected high school coursework that aligns with their interests and future goals. Students also participate in an activity in Smart Futures that has them reflect on their possible career path post high school.
10	4 year College and Career Plan, Smart Futures Lessons	Sept/ February		LTHS	Students, school counselors	Nicole Rippey, Nicole Turi	Students participate with two large group classroom lessons to review course options and educational opportunities available throughout high school. Students complete an updated tentative 4-Year College and Career Plan, including projected high school coursework that aligns with their interests, skills, and future goals. Students also participate in three activities in Smart Futures that explore their personality, interests, and skills and link these to possible future careers. Students reflect on their results and explore careers.

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# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

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11	Junior Meetings	April	90	LTHS	Student, parents, school counselors	Nicole Rippey, Nicole Turi	Students advised on post-secondary and career options through individual meetings. Students advised on transition from LCTC / tech education to work, internship, or post-secondary options.
12	Transition Planning	Sept-June		LTHS	Student, parent, school counselors	Nicole Rippey, Nicole Turi	Students implement post-secondary planning with school counselor guidance (post-secondary and/or job applications).

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

339.32(6) Career Placement Services

**10. Career Guidance Services for all students for placement and transition from school to work, college, military**

**Career Placement and Transition Services  
for all students from school to work, college or military**

<b>School: Donald E. Schick Elementary School</b>					
Grade	# of Students	Guidance Activity that leads to . . .	Employment	Postsecondary Education	Military
PreK-5	750	Attendance to the Career Expo which exposes students to a wide variety of careers and allows interaction with representatives	X	X	X

<b>School: Loyalsock Township Middle School</b>					
Grad	# of Students	Guidance Activity that leads to . . .	Employment	Postsecondary Education	Military
8	130	Group classroom lessons to review course options and educational opportunities available throughout high school. Students complete a tentative 4-Year College and Career Plan, including projected high school coursework that aligns with their interests, skills, and future goals.			
6-8	15-35 per session	Career Café - A weekly to biweekly event where students explore various career paths and interact with professionals from our community during their lunch period in an informal, engaging, question and answer setting.	X	X	X
6-8	370	Participate in the Futures Curriculum at all 3 grade levels and progress through Smart Futures Students also	X	X	X

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		participate in three activities in Smart Futures that explore their personality, interests, and skills and link these to possible future careers. Students reflect on their results and explore careers.			
6-8	370	Attendance to the Career Expo which exposes students to a wide variety of careers and allows interaction with representatives	X	X	X
8	130	Classroom visit from LycoCTC showcasing the programs offered there by HS students in the program.	X	X	X

<b>School: Loyalsock Township High School</b>					
Grade	# of Students	Guidance Activity that leads to . . .	Employment	Postsecondary Education	Military
9	112	Large group presentation regarding CTE options at LycoCTC by career counselor	X	X	X
9	112	Visit to LycoCTC to learn about and tour CTE program options	X	X	X
9	112	Two large group classroom lessons to learn about course options and educational opportunities available throughout high school. Students complete a tentative 4-Year College and Career Plan, including projected high school coursework that aligns with their interests and future goals. Students also participate in an activity in Smart Futures that has them reflect on their possible career path post high school.	X	X	X
9-12	15-35 per session	Career Café - A weekly to biweekly event where students explore various career paths and interact with professionals from our community during their lunch	X	X	X

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		period in an informal, engaging, question and answer setting.			
10	129	Two large group classroom lessons to review course options and educational opportunities available throughout high school. Students complete an updated tentative 4-Year College and Career Plan, including projected high school coursework that aligns with their interests, skills, and future goals. Students also participate in three activities in Smart Futures that explore their personality, interests, and skills and link these to possible future careers. Students reflect on their results and explore careers.	X	X	X
11	123	ASVAB testing	X	X	X
11	123	ASVAB interpretation classroom lesson	X	X	X
12	97	Mock interview activity	X	X	X

### 339.32(7) Consultation with Teachers and Administrators

#### 11. Delivery system of guidance curriculum, prevention and intervention, student planning and support, organized by grade level

Donald E. Schick Elementary School

<p style="text-align: center;"><b>Guidance Curriculum</b></p> <p>Provide developmental, comprehensive guidance program content in a systematic way to all students pre K-12</p>	<p style="text-align: center;"><b>Prevention, Intervention and Responsive Services</b></p> <p>Addresses school and student needs</p>	<p style="text-align: center;"><b>Individual Student Planning</b></p> <p>Assists students and parents in development of academic and career plans</p>	<p style="text-align: center;"><b>System Support</b></p> <p>Includes program, staff and school support activities and services</p>
<p style="text-align: center;"><b>Purpose</b></p> <p>Student awareness, skill development and application of skills needed to experience academic, social, and emotional success in school and to prepare for post secondary choices.</p>	<p style="text-align: center;"><b>Purpose</b></p> <p>Prevention, Intervention and Responsive services to groups and/or individuals</p>	<p style="text-align: center;"><b>Purpose</b></p> <p>Individual student academic and occupational planning, decision making, goal setting and preparing for academic transitions.</p>	<p style="text-align: center;"><b>Purpose</b></p> <p>Program delivery and support to administration and staff</p>



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<p><b>Academic</b></p> <ul style="list-style-type: none"> <li>-Guidance Lessons in school success including good listening skills, test taking skills, PSSA preparation, identifying individual learning styles, identifying personal 'sparks', and goal setting</li> <li>- Rhithm social-emotional screener</li> </ul>	<p><b>Academic</b></p> <ul style="list-style-type: none"> <li>-Parent/Teacher Conferences</li> <li>- Participate in Child Study/MDE/IEP/504/ Agency Meetings</li> <li>- Rhithm social-emotional screener</li> </ul>	<p><b>Academic</b></p> <ul style="list-style-type: none"> <li>- Participate in Child Study/MDE/IEP/504/ Agency Meetings</li> <li>-Parent/Teacher Conferences</li> </ul>	<p><b>Academic</b></p> <ul style="list-style-type: none"> <li>- Participate in Child Study/MDE/IEP/504 Agency Meetings</li> <li>-Create class rosters</li> <li>-Review student cumulative files</li> </ul>
<p><b>Career</b></p> <ul style="list-style-type: none"> <li>-Guidance Lessons on career awareness and preparation, identifying personal 'sparks', career clusters, Smart Futures</li> </ul>	<p><b>Career</b></p> <ul style="list-style-type: none"> <li>-Chapter 339 Advisory Council Meetings</li> </ul>	<p><b>Career</b></p> <ul style="list-style-type: none"> <li>- Career Expo grades</li> <li>- COOL Day</li> <li>- Career Awareness Through Literature and Guidance Lessons</li> </ul>	<p><b>Career</b></p> <ul style="list-style-type: none"> <li>- Plan for and participate in Chapter 339 Advisory Council, present information to faculty</li> </ul>
<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>-Guidance lessons on identification and communication of feelings, coping skills, good school attendance, safety, social problem solving, bully prevention, and personal safety (drug prevention, good touch/bad touch, etc.)</li> <li>-Lancer Code Training</li> <li>-New student tours and lunch bunches</li> </ul>	<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>-Individual counseling, IEP/504 specific counseling, Parent/Teacher Conferences, student 'work-it-out' meetings, Consultation, individual needs assessments, referrals to outside support agencies, crisis intervention, behavior modification plans, therapeutic lunch bunches (cool cats, banana splits, memory makers)</li> <li>-Rhithm social - emotional screener</li> </ul>	<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>-Individual counseling, Parent/Teacher Conferences</li> </ul>	<p><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>-Coordinating meetings with outside agencies as needed to support the student/family needs</li> <li>-Coordinate Lancer Code School-Wide Effective Behavioral Support Program</li> </ul>
<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>-Classroom guidance lessons, Lancer Code Training, Welcome Back to School Night, 5<sup>th</sup> Grade Transition Programming</li> </ul>	<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>Individual/group counseling, consultation, parent/teacher conferences, individual and family Holiday support, ISPT meetings, CIC team member, IEP team member, 504 Plan upkeep and dispersal.</li> </ul>	<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>Individual counseling, Parent/Teacher Conferences, consultation</li> </ul>	<p><b>Counselor Role</b></p> <ul style="list-style-type: none"> <li>CIC team member, weekly meetings with counselors and principals, present information to faculty</li> </ul>

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

Percentage of Time	Percentage of Time	Percentage of Time	Percentage of Time
30%	40%	10%	20 %

### Loyalsock Township Middle School

<b>Guidance Curriculum</b> Provide developmental, comprehensive guidance program content in a systematic way to all students preK-12	<b>Prevention, Intervention and Responsive Services</b> Addresses school and student needs	<b>Individual Student Planning</b> Assists students and parents in development of academic and career plans	<b>System Support</b> Includes program, staff and school support activities and services
Purpose Student awareness, skill development, and application of skills needed to achieve academically	Purpose Prevention intervention and responsive services to groups and/or individuals	Purpose Individual student academic and occupational planning decision making, goal setting and preparing for academic transitions	Purpose Program delivery and support
Academic  *6th grade/ new student orientation *6th grade lunch bunches *5th to 6th grade transition programming	Academic  *MS Intervention meetings *Second semester meetings (failure potentials)	Academic  *New student file record reviews *New enrollments *Communicate, monitor, review 504 plans *Individual academic appointments * IEP meetings	Academic  *New student tours and orientation *Scheduling/changes *Grade level meetings *Input for ER, RR, GIEP, and 504 evaluations and referrals *Meet the teacher night *PSSA planning and organization *Master scheduling support *School wide parent conferences *PSSA test prep and administration

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

Career	Career	Career	Career
<ul style="list-style-type: none"> <li>* Smart Futures Lessons embedded in classrooms</li> <li>*LycoCTC classroom presentation (8)</li> <li>* Newsletters and Parent Links</li> <li>*Career Cafe (6-8)</li> <li>*Career Fair (6-8)</li> <li>*Health Careers Day (8)</li> <li>*Career Field Trips(6-8)</li> </ul>	<ul style="list-style-type: none"> <li>* K12 Guidance Advisory Council Meetings (12)</li> </ul>	<ul style="list-style-type: none"> <li>*Interest Assessments</li> <li>*Aptitude Assessments</li> <li>*Personality Assessments</li> <li>*4-year plan (8) Smart Futures</li> </ul>	<ul style="list-style-type: none"> <li>*Team Planning</li> <li>* Career Expo</li> <li>*Career Experts in the classroom</li> </ul>
Personal/Social	Personal/Social	Personal/Social	Personal/Social
<ul style="list-style-type: none"> <li>* Signs of Suicide (7)</li> <li>* Red Ribbon Week (6-8)</li> </ul>	<ul style="list-style-type: none"> <li>*Individual counseling</li> <li>*Group counseling</li> <li>*Conflict resolution</li> <li>*Crisis response</li> <li>*Counseling as a related service</li> <li>*SAP team (bi-weekly) member/case manager</li> <li>*K-12 Student Services team (monthly)</li> <li>*Parent phone calls</li> <li>*Rhithm Program</li> </ul>	<ul style="list-style-type: none"> <li>*Individual counseling &amp; mediation as needed</li> <li>* Trauma counseling</li> <li>*Student outreach services</li> </ul>	<ul style="list-style-type: none"> <li>*Participation in the CARE team PBIS</li> <li>*Crisis team member</li> <li>* PA Climate Survey</li> </ul>
Counselor Role	Counselor Role	Counselor Role	Counselor Role
<p>Large group presentations, small group presentations, 1-on-1 with family and student</p>	<p>Large group presentations, individual counseling, consultation, parent conferences</p>	<p>Individual counseling, group counseling, team member, program coordination</p>	<p>Team member, facilitator, program coordinator; individual counseling</p>
Percentage of Time	Percentage of Time	Percentage of Time	Percentage of Time
10%	35%	20%	35%

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

Loyalsock Township High School

<p><b>Guidance Curriculum</b> Provide developmental, comprehensive guidance program content in a systematic way to all students preK-12</p>	<p><b>Prevention, Intervention and Responsive Services</b> Addresses school and student needs</p>	<p><b>Individual Student Planning</b> Assists students and parents in development of academic and career plans</p>	<p><b>System Support</b> Includes program, staff and school support activities and services</p>
<p><b>Purpose</b> Student awareness, skill development and application of skills needed to achieve academically and be career and college ready by graduation.</p>	<p><b>Purpose</b> Prevention, Intervention and Responsive services to groups and/or individuals.</p>	<p><b>Purpose</b> Individual student academic and occupational planning, decision making, goal setting and preparing for academic transitions.</p>	<p><b>Purpose</b> Program delivery and support.</p>
<p><b>Academic</b> * 8<sup>th</sup> grade scheduling *MS to HS Transition * 9<sup>th</sup> Grade Orientation * 1<sup>st</sup> day of school grade level orientations (9-12) * 4-yr Academic Plan (9-10) *Large group classroom lessons about academic planning and college and career awareness with all students (9-10)</p>	<p><b>Academic</b> * Parent phone calls * Teacher concerns * Meet with at-risk students *Collaboration on department-level meetings for course offerings *Information shared through newsletter and High School Website</p>	<p><b>Academic</b> * IEP meetings * Communicate, monitor, and revise 504 plans * Individual course selection meetings * Senior postsecondary planning interviews * Organize and send college applications, recommendations, and transcripts *Lycoming CTC and Williamsport CTE enrollment</p>	<p><b>Academic</b> *Consultation with teachers *New enrollments *Schedule changes *PSAT registration and administration *AP registration, prep &amp; proctoring *Summer school registration *Master schedule development/revisions/edits * Review senior transcripts * AP Course Audit * Curriculum Road Show * Lycoming CTC Counselors' meetings * Senior Awards * Scholarship meetings * 8<sup>th</sup> Grade Transition Presentation sent to parents via ParentLink * Final transcripts * Review year-end grades/reschedule</p>

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

<p style="text-align: center;"><b>Career</b></p> <ul style="list-style-type: none"> <li>* Smart Futures Lessons embedded in classrooms</li> <li>* Lyco CTC Field Trip (9)</li> <li>* Williamsport CTE visit for all interested students</li> <li>* LycoCTC presentation (9)</li> <li>* ASVAB interpretation lesson for juniors (skills, talents, interests)</li> <li>* Interviewing skills (12)</li> <li>* Mock interviews (12)</li> <li>* Newsletters and Parent Links</li> <li>* Career Cafe (9-12)</li> <li>* Career Fair (9-12)</li> <li>* Health Careers Day (9-12)</li> <li>* Health Career Expo (9-12)</li> <li>* Career Field Trips (9-12)</li> </ul>	<p style="text-align: center;"><b>Career</b></p> <ul style="list-style-type: none"> <li>* K12 Guidance Advisory Council Meetings</li> <li>* Snacks and Apps (12)</li> <li>* ASVAB Administration</li> <li>* Snacks and Apps (12)</li> <li>* Resume writing (12)</li> </ul>	<p style="text-align: center;"><b>Career</b></p> <ul style="list-style-type: none"> <li>* Transition Council</li> <li>* Individualized Student and Family Career Planning Sessions</li> <li>* Job shadowing</li> <li>* Senior Internships</li> <li>* EmployAbility Day</li> <li>* Individual Junior Meetings</li> </ul>	<p style="text-align: center;"><b>Career</b></p> <ul style="list-style-type: none"> <li>* College rep/military visits</li> <li>* Financial Aid Night</li> <li>* College Night</li> <li>* Career Expo</li> </ul>
<p style="text-align: center;"><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>* Signs of Suicide (9, 12)</li> <li>* Red Ribbon Week (9-12)</li> <li>* Pearls of Wisdom (11-12)</li> </ul>	<p style="text-align: center;"><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>* NAAMI Meetings</li> <li>* SAP team (bi-weekly) member/case manager</li> <li>* K-12 Student Services team (monthly)</li> <li>* Crisis response</li> <li>* HS Clubs Teaching and Mentoring in the Elementary</li> <li>* Rhithm Program</li> </ul>	<p style="text-align: center;"><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>* Individual counseling &amp; mediation as needed</li> <li>* Trauma counseling</li> <li>* Student outreach services</li> </ul>	<p style="text-align: center;"><b>Personal/Social</b></p> <ul style="list-style-type: none"> <li>* Crisis team member</li> <li>* PA Climate Survey</li> </ul>
<p style="text-align: center;"><b>Counselor Role</b></p> <p>Large group presentations, small group presentations, 1-on-1 with family and student</p>	<p style="text-align: center;"><b>Counselor Role</b></p> <p>Large group presentations, individual counseling, consultation, parent conferences</p>	<p style="text-align: center;"><b>Counselor Role</b></p> <p>Individual counseling, group counseling, team member, program coordination</p>	<p style="text-align: center;"><b>Counselor Role</b></p> <p>Team member, facilitator, program coordinator; individual counseling</p>

# Loyalsock Township School District

## K-12 Guidance Plan as required by Title 22 Chapter 339

Percentage of Time	Percentage of Time	Percentage of Time	Percentage of Time
30%	20%	20%	30%

339.32(8) and (9) Stakeholder Involvement

### 12. Career Guidance Services action plan shows how stakeholders benefit from or assist with delivering Career Guidance Services

Stakeholder	How Stakeholder Benefits from Delivery of Guidance Services
Student	<ul style="list-style-type: none"> <li>Ø Students of Loyalsock Township School District will receive a curriculum focused on academic, career, and personal/social skills that will allow them to build character and make informed decisions concerning their future.</li> <li>Ø Students will participate in individual student career planning to develop goals related to their interests and abilities through career planning software and the graduation project.</li> <li>Ø Students can provide feedback on the needs of the student body and effectiveness of current services being provided.</li> <li>Ø Students will gain an understanding of a broad range of careers and be able to narrow down their interests and come up with a career goal.</li> </ul>
Educator	<ul style="list-style-type: none"> <li>Ø Educators will be asked to promote the mission of the Loyalsock Township school counseling program.</li> <li>Ø Educators play an integral role in the reinforcement of the skills and concepts that are brought to their students by the school counselor.</li> <li>Ø In support of classroom guidance, teachers review and reinforce concepts with students, especially skills such as teamwork, effort, and getting along with others.</li> <li>Ø Teachers help to embed career exploration and development in their various curriculums by linking school to the world of work.</li> <li>Ø Educators will work collaboratively with counselors to ensure that the needs of all students are met.</li> <li>Ø Educators will be asked to serve on the advisory council.</li> </ul>



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	<p>Ø Educators will work closely with all students to help explore interests.</p>
Parent(s)/Guardian(s)	<p>Ø Parents play an instrumental role in helping children with course selection, career and college exploration, and college/career choices.</p> <p>Ø Parents will be made aware of ongoing guidance counseling services/opportunities that will help foster student awareness and exposure to careers and encourage children to take part in/attend.</p> <p>Ø Parents will provide input to the school counseling program through their participation in school career programming, as well as serving on the advisory council and volunteering time toward career planning activities as needed.</p> <p>Ø Parents will play an integral role in helping their child choose a career path.</p>
Business and Community	<p>Ø Can assist in building a strong relationship between the school and the industry/community.</p> <p>Ø Can speak to students about careers and can provide opportunities for students to job shadow.</p> <p>Ø Provide networking opportunities for increased career awareness opportunities.</p> <p>Ø Can provide school to work opportunities for those not planning on going to college.</p>
Post-Secondary Institutions	<p>Ø Post-secondary partners can provide resources and services to help prepare students for life after high school (career or college).</p> <p>Ø Provide meaningful opportunities for students to visit colleges to learn about college life and what skills/classes are necessary to be successful.</p> <p>Ø Can provide internship opportunities for students to learn about careers.</p> <p>Ø Students will gain pertinent information about careers and opportunities to make an informed decision about life after high school.</p>

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### 13. Annual Career Guidance Services Stakeholder Group meeting

The Advisory Council will provide critical insight, leadership, direction and support for further development and implementation of the district’s comprehensive counseling and career services program. This committee will meet two times per year. The Advisory Council members are listed by name and title:

Name	Title
Gerald McLaughlin	Superintendent
Chip Edmonds	School Board Member/Post Secondary (Lycoming)
Kim Cassel	Parent/Post Secondary (PCT)
Lindsey Mays	Commonwealth University
Teri Key	Supervisor of Curriculum and Instruction
Lisa Fisher	Special Education Director
Jennifer Cooley	Elementary School Counselor
Allison Morehart	Elementary School Counselor
Kathryn Preisch	Middle School Counselor
Victoria Campman	K-12 School Career Counselor
Nicole Rippey	High School Counselor/Parent
Nicole Turi	High School Counselor
Stephen Hafele	High School Principal
Rachelle Ackerman	Middle School Principal
Marc Walter	Elementary School Principal
Deanna Dincher	High School Teacher/Parent
Beth Rohrer	Middle School Teacher/Parent
Justin VanFleet	District Librarian/Elementary STEM (iPlay)
Heather Pipech	Elementary Technology Teacher
LizAnn Barlett/ Monica McCarty	Lyco CTC Counselors
Ben/Jess Marzo	Business Partners/Food Guy Catering Company
Nicole Nardi	Business Partner/UPMC
Kory Datres	Business Partner/Roche Financial, Inc.
Luke Edmonds	High School Student
Madelyn Van Fleet	Middle School Student
David Marzo	Elementary School Student

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339.32(10) Follow Up Studies

### 14. Studies to determine effectiveness of Career Guidance Services

Annual Saebrs Survey	2021-2024
Annual Climate Survey	December-February
Annual survey of senior career plans	Late April / Early May

### 15. Follow up study utilized to improve career guidance services

Annual survey of senior career plans to also include perceptions of guidance counseling effectiveness	Late April / Early May
Annual cumulative Rhythm results	Late April/Early May
Annual Climate Survey results	Late April/Early May
Review data with stakeholders to improve services	Fall

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### **APPENDIX A**

How does Loyalsock Township School District meet this requirement 4 (Career Guidance Services Curriculum to assist with career planning)?

Loyalsock Township District uses Smart Futures across all grade levels to implement career planning and provide platform portfolio development within the classroom or virtually.

### **BE FUTURE READY**

Smart Futures presents SmartFutures.org, a career planning and portfolio platform that helps schools easily implement the Career Education and Work (CEW) Standards within any classroom or virtually.

### **BACKGROUND**

Pennsylvania is the first state in the United States to require that all students graduate with a personalized career plan and portfolio that is tied to clearly defined K-12 career education benchmarks. These benchmarks called the Pennsylvania Academic Standards for Career Education and Work (CEW Standards) provide the curriculum road map that assures that all students are prepared for 21st century success. Smart Futures provides educators with SmartFutures.org, a K-12 career planning and portfolio platform that helps schools easily implement the CEW Standards within any classroom or virtually. OUR

### **VISION**

Smart Futures' vision is that every student graduating from a Pennsylvania high school has the preparation and planning needed for career success.

### **OUR MISSION**

Smart Futures' mission is to provide Pennsylvania's educators with innovative career education resources that help students "get real" – about who they are, where they are going, and how to get there.

Smart Futures provides curricula crosswalks to CEW Standards on their website for grades K-12. You can review these crosswalks here: [SF Activities CEW-CRS-ASCA M B Standards Alignment 2-22-2022](#)